



MIKE MANSFIELD FELLOWSHIP PROGRAM
U.S. Home Agency Authorization Form
MFP Class No. 31 Application

<i>Applicant Name</i>	
<i>Applicant Title</i>	
<i>Applicant U.S. Home Agency</i>	

Executive Branch Agency Authorization

By signing below, the authorizing official confirms that the applicant's U.S. Home Agency has reviewed available materials about the Mike Mansfield Fellowship Program and agrees to the following commitments should they be selected:

1. The Agency must allow the Fellow to take either full- or part-time Japanese language classes, attend Program seminars and orientations, and complete other Program requirements during the pre-departure period.
2. The Agency agrees to fully release the Fellow to participate in the Fellowship in Japan while continuing to pay the Fellow's salary and benefits.
 - a. In the case of active-duty military Fellows, the Agency agrees to support certain allowances and accommodations in Japan, according to established collaboration between the Agency and Foundation.
3. For all Fellows, the Agency will not require or request the Fellow to perform agency tasks during the Fellowship year in Japan. This restriction also applies to Fellows in full-time pre-departure language training.
4. Upon completion of the Fellowship, the Agency agrees to maintain employment of the Fellow in accordance with applicable federal employment law and agency policy.
 - a. Per the authorizing legislation, the Fellow is expected to return to federal service for at least two years following the Fellowship.
5. The Agency agrees to submit to the Foundation a short annual survey summarizing the impact of the Fellow's experience on the Agency, at least once annually in the two years following the Fellowship period.

Required MFP Authorizations

Please complete the following section before signing the form below.

Pre-Departure Designation (projected: 1/1/2027 to 6/30/2027) – **Select ONE:**

☐ I authorize the applicant to participate in **FULL-TIME** Japanese language during the pre-departure period and agree that the Fellow will be fully released from agency duties for this purpose.

☐ I authorize the applicant to participate in **PART-TIME** Japanese language training while completing regular work duties during the pre-departure period.

Program in Japan (projected: 7/1/2027 to 6/30/2028) – **Required:**

☐ I authorize the applicant to participate in the Fellowship year in Japan and agree that the Fellow will be fully released from agency duties during this period.

Agency Official Name		Agency Official Title	
Agency Official Signature		Date	

**The official signing this form must have the authority to commit the Agency to the Program.*